



Pembroke Pines Police Department



COMPLAINT INITIATION PACKET

Values of the Pembroke Pines Police Department:
Integrity Commitment, Respect, Teamwork and Innovation

| | | | | |
|---------------------------|-----------------------|----------|-------------------------|---|
| COMPLAINANT | Name: | | Phone Number: | |
| | Date of Incident: | | Case Number (if known): | |
| | Address: | | | |
| | Location of Incident: | | | |
| | Alleged Violation: | | | |
| | Race: | | Sex: | Date of Birth: |
| Date Received: | | By Whom: | | In Person <input type="checkbox"/> Telephone <input type="checkbox"/> Mail <input type="checkbox"/> |
| PERSONNEL INVOLVED | Name: | | Badge/CCN: | |
| | Name: | | Badge/CCN: | |
| WITNESSES | Name: | | Phone Number: | |
| | Address: | | | |
| | Name: | | Phone Number: | |
| | Address: | | | |
| | Name: | | Phone Number: | |
| | Address: | | | |

Citizen Complaint Affidavit

I, [REDACTED], do hereby swear and affirm that the information provided by me in this manner is true and correct to the best of my knowledge and belief. I understand that any false statement made by me under oath which I do not believe to be true, may subject me to civil and/or criminal prosecution per FSS 837.012.

FSS 837.012 – Perjury when not in official proceeding, provides that:

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- (1) Whoever makes a false statement, which he or she does not believe to be true, under oath, not in an official proceedings, in regard to any material matter shall be guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.
- (2) Knowledge of the materiality of the statement is not an element of this crime, and the defendant's mistaken belief that his or her statement was not material is not a defense.

FSS 112.532(3) – Officers have the right to bring a civil suit against any individual who files a false or malicious complaint.

Further, I hereby acknowledge that if any action is initiated through a court or administrative hearing as a result of any complaint, my testimony before these hearings may be required. I hereby agree to make myself available to the aforementioned court or administrative hearing when requested.

FSS 817.49 False reports of commission of crimes; penalty.

(1) Except as provided in subsection (2), whoever willfully imparts, conveys, or causes to be imparted or conveyed to a law enforcement officer or employee of a public safety agency false information or reports concerning the alleged commission of any crime under the laws of this state, knowing such information or report to be false, when no such crime has actually been committed, commits a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

(2) (a) As used in this section, the term “public safety agency” means a law enforcement agency, professional or volunteer fire department, emergency medical service, ambulance service, or other public entity that dispatches or provides first responder services to respond to crimes, to assist victims of crimes, or to apprehend offenders.

(b) If the willful making of a false report of a crime as set forth in this section results in a response by a federal, state, district, municipal, or other public safety agency and the response results in:

1. Great bodily harm, permanent disfigurement, or permanent disability to any person as a proximate result of lawful conduct arising out of a response, the person making such report commits a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

2. Death to any person as a proximate result of lawful conduct arising out of a response, the person making such report commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

(3) A court shall order any person convicted of violating this section to pay restitution, which shall include full payment for any cost incurred by a responding public safety agency.(JURGENS 673)

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Complaint:

Complaint Continued

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(Signature of Complainant)

State of Florida, County of Broward

Sworn to and subscribed before me this ___ day of _____,
20____, who is personally known to me or who has produced
_____ (ID) as proof of identification.

Notary Public/Police Officer

CCN

Notice and Agreement

Complainant: [REDACTED]

Florida State Statute 112.533 provides that:

(1) Every law enforcement agency and correctional agency shall establish and put into operation a system for the receipt, investigation, and determination of complaints received by such agency from any person, which shall be the procedure for investigating a complaint against a law enforcement and correctional

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officer and for determining whether to proceed with disciplinary action or to file disciplinary charges, notwithstanding any other law or ordinance to the contrary. This subsection does not preclude the Criminal Justice Standards and Training Commission from exercising its authority under chapter 943.

(2)(a) A complaint filed against a law enforcement officer or correctional officer with a law enforcement agency or correctional agency and all information obtained pursuant to the investigation by the agency of such complaint shall be confidential and exempt from the provisions of s. 119.07(1) until the investigation ceases to be active, or until the agency head or the agency head's designee provides written notice to the officer who is the subject of the complaint, either personally or by mail, that the agency has either:

1. Concluded the investigation with a finding not to proceed with disciplinary action or to file charges; or
2. Concluded the investigation with a finding to proceed with disciplinary action or to file charges.

Notwithstanding the foregoing provisions, the officer who is the subject of the complaint, along with legal counsel or any other representative of his or her choice, may review the complaint and all statements regardless of form made by the complainant and witnesses immediately prior to the beginning of the investigative interview. If a witness to a complaint is incarcerated in a correctional facility and may be under the supervision of, or have contact with, the officer under investigation, only the names and written statements of the complainant and non-incarcerated witnesses may be reviewed by the officer under investigation immediately prior to the beginning of the investigative interview.

(b) This subsection does not apply to any public record which is exempt from public disclosure pursuant to s. 119.07(3). For the purposes of this subsection, an investigation shall be considered active as long as it is continuing with a reasonable, good faith anticipation that an administrative finding will be made in the foreseeable future. An investigation shall be presumed to be inactive if no finding is made within 45 days after the complaint is filed.

(c) Notwithstanding other provisions of this section, the complaint and information shall be available to law enforcement agencies, correctional agencies, and state attorneys in the conduct of a lawful criminal investigation.

(3) A law enforcement officer or correctional officer has the right to review his or her official personnel file at any reasonable time under the supervision of the designated records custodian. A law enforcement officer or correctional officer may attach to the file a concise statement in response to any items included in the file identified by the officer as derogatory, and copies of such items must be made available to the officer.

(4) Any person who is a participant in an internal investigation, including the complainant, the subject of the investigation and the subject's legal counsel or a representative of his or her choice, the investigator conducting the investigation, and any witnesses in the investigation, who willfully discloses any information obtained pursuant to the agency's investigation, including, but not limited to, the identity of the officer under investigation, the nature of the questions asked, information revealed, or documents furnished in connection with a confidential internal investigation of an agency, before such complaint, document, action, or proceeding becomes a public record as provided in this section commits a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083. However, this subsection does not limit a law enforcement or correctional officer's ability to gain access to information under paragraph (2)(a). Additionally, a sheriff, police chief, or other head of a law enforcement agency, or his or her designee, is not precluded by this section from acknowledging the existence of a complaint and the fact that an investigation is underway.

I HAVE READ AND/OR HAD READ TO ME THE ABOVE LAW AND EXPLANATION. I UNDERSTAND THE REQUIREMENT OF SAID LAW.

(Signature of Complainant)

(Name of Complainant)

State of Florida, County of Broward Sworn to and subscribed before me this ___ day of _____ 20___, who is personally known to me or who has produced _____ (ID) as proof of identification.

Notary Public/Police Officer CCN

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